

Arts and Sciences Chairs' Council  
Monday, March 20, 2023  
1-2:30 p.m.  
Old Main Colloquium

**MINUTES**

**Present:** Bruce Mattingly, Vincent DeTuri, Martine Barnaby, Tricia Conklin, Gregory Phelan, Paul van der Veur, Benjamin Wilson, Andrea Harbin, Chris Badurek, Gayle Gleason, Kevin Sheets, Alexander Balas, David Dickerson, Hongli Fan, Deena Conley, Andrew Fitz-Gibbon, Doug Armstead, Mary McGuire, Anna Curtis (for Sharon Steadman)

**Administrative Update**

- Bruce is acting chair of Psychology
- Encourage faculty to be marshalls for Honors Convocation (they need about 15)
- Facilities and master plan oversight committee highlights, Bruce will pass along more information in May; Information Resources wants to move from OM to Library; Duplicating wants to move from Corey Union to OM (space vacated by IR)
  - Van Hoesen C Wing, wanted bids under 20 million; the three bids were above 27 million
  - Stairs on both sides of Miller and stairs next to Bowers will be replaced over summer
  - Bruce will ask about the renovation of Bowers
- Search updates
  - ML submitted final report and hoping to make offer next week
  - Perf Arts has seen all candidates
  - Three FTL searches, Geology, Physics, Biology
  - Administrative Assistant in Chemistry still uncertain about where we are in the reconfiguration of the position
- Start compiling search requests for next year; if multiple requests please prioritize

**Associate Dean's Report**

**Fellowships**

- Announce Fulbright award for graduating seniors to pursue graduate study, conduct research, or teach English abroad.
- Announce Rhodes scholarship for graduating seniors to study at Oxford.
- Announce Marshall scholarship for graduate study in the United Kingdom.
- Announce Mitchell scholarship for graduate study in Ireland and Northern Ireland.

**Starfish**

- Thank you for submitting Starfish Progress Survey information for students. I received a lot of feedback from students with questions about improving or updates that the issue has been resolved.
- Instructors can still send flags and indicate if students have stopped attending. I reach out to all students when the stopped attending flag is sent.

**Assistant Dean's Report**

- Need to contact the registrar's office about only partial changes made in courses
  - These errors seem to occur every year – contact Christina directly and copy Bruce

## **Old Business**

Blackboard to Brightspace LMS transition

- Reminder this is happening in about 60 days
- March 29 is the deadline for merging courses

## **New Business**

Academic Integrity and ChatGPT (handout Chapter 340.02)

- The current guidelines are most likely adequate but it might be helpful to include additional language
- Chair's council can make a recommendation to Faculty Senate to be reviewed by EPC
- Mary has agreed to chair a subcommittee to draft something for EPC
  - Faculty senate is not interested; EPC has a full plate and maybe next year
  - If we have a policy we don't necessarily have a way to identify AI

## **Open Discussion**

- We are now an opt-out campus for Pearson

## **Deadlines and Announcements**

March 30: Spring Administrative Conference, Corey Union Exhibition Lounge, 3:30 PM

April 3: Subschool personnel committee recommendations due to dean

April 3: Joint Chairs' Meeting, Park Center Hall of Fame Room, 1:00 PM